

Final Cut Pro User Guide



SYSTEM REQUIREMENTS:

To install and run this extension you must be running Final Cut Pro X version 10.4.8 or later installed on a computer running macOS Mojave (10.14.6 or later), or Catalina.

HOW TO INSTALL:

- Close Final Cut Pro X if you already have it open
- Download and run the Universal Production Music app from the Mac App Store
- You will see a window confirming that the workflow extension has been installed for Final Cut Pro X

HOW TO UNINSTALL:

Delete the app: `universalproductionmusic.app` in your Applications folder

Optional:

Delete the app and extension data folders at: `~/Library/Containers/com.universalproductionmusic.fcp`

WHERE CAN I FIND THE EXTENSION IN FCP AFTER INSTALLATION?

If this is the first time you have installed a workflow extension there will be a new button in the toolbar to the right of the button for the Background Tasks window. If you have other extensions installed it will appear in a list under this same button.

HOW TO UPDATE THE EXTENSION

Updates will be delivered through the App Store's Updates tab. When an update is downloaded, it will automatically be added to Final Cut Pro X.

We recommend enabling 'Automatic Updates' in your App Store preferences to ensure you are on the latest version.

HOW TO CHOOSE YOUR REGION:

When using the Universal Production Music Final cut Pro X Workflow Extension for the first time, you will need to choose your region (if applicable). The selected region will then be remembered and can be changed by the user in 'Settings' if required later on.

HOW TO USE THE EXTENSION WITHOUT LOGGING IN:

The panel allows you to browse and listen to tracks without logging in. For music download, you must be logged in.

HOW TO LOGIN:

To login, click the green 'Login' icon that is located in the top right hand corner of the panel. This will take you to the login screen. If you do not have a user account, simply click on "sign up" and the relevant website page will open in your default web browser. If you have forgotten your password, simply click on the forgot password link and you will be taken to a webpage to request a new one.

Take note: The panel can remember your login details and will automatically log in for you. If this login expires after some days, the panel remembers your username so you only need to enter your password.

HAVE DIFFERENT ACCOUNTS WITH UNIVERSAL PRODUCTION MUSIC?

If your user account is associated with multiple companies, you will be required to choose one company (account) upon login. Once logged in, the company can be changed under 'Settings'.

Please take note: Only playlists that you have created under the selected company will show under 'My Playlists'.

HOW TO ACCESS YOUR SETTINGS

Click on the cog wheel to reach the 'Settings' page.

DOWNLOAD LOCATION

You can find the path to the download location on the 'Settings' page. You can open the download location in Finder by clicking the "Open" button next to the download location path.

Music files will automatically be saved to the download location.

ABOUT DOWNLOADING MUSIC

When a download is initiated, the item is saved to a temporary location and is then moved to the path specified in 'Settings', from where it is imported into the 'Universal Production Music' library in Final Cut Pro.

If you download "all edits and versions" or a playlist, the files will be downloaded to a folder within the download path. This structure is replicated by the events in the 'Universal Production Music' library in Final Cut Pro.

Please note: When downloading "all edits and version" or a playlist, it can take several minutes for the download to be prepared by the server. During this time you will see a spinner on the download button.

WHAT IS THE DOWNLOAD FORMAT

You can set the download of your audio file downloads to be wav, mp3 or aiff.

WHAT IS THE DOWNLOAD BEHAVIOUR

You can set your behaviour to download either:

1. All edits and versions for this track

2. The default edit only
3. Stems are also available to download

HOW TO ADJUST THE VOLUME FROM THE PANEL

You have the ability to adjust the volume directly in the panel - the volume defaults to 50% and can be adjusted using the volume slider at the right-hand side of the play bar. Once adjusted, the panel will store the volume level – if the panel is closed and reopened, the volume will be set at the last used level.

CHANGING YOUR ACCOUNT AFTER LOGIN (IF APPLICABLE)

If your user account is associated with multiple companies and you have selected one company on login, you can later change this company under 'Settings'. Only playlists you have created under the selected company will show under 'My Playlists'.

CHANGING REGION AFTER LOGIN (IF APPLICABLE)

If you have selected one region on login, you can later change to another region under 'Settings'. Changing the region will automatically log you out of your current session and you will be required to login with the username and password associated with the region you have selected.

VERSION

This states the version number of the panel currently installed.

DEBUG MODE (HIDDEN)

It is possible to turn on the debug mode in the panel, however, this is not recommended as it will create very large log files.

If you still need to do it in order to provide a more detailed error report for support staff, then:

1. Click "report an issue" in 'Settings' and take note of where the log file is located.
2. In the same folder as the log file, create a new utf8 encoded file loglevel.json containing:

```
{ "loglevel": "info" }
```
3. Restart the panel.
4. Now there should be a Debug mode option in 'Settings'. Check it and restart the panel.

To turn off the debug mode, simply uncheck the option in 'Settings'. To remove the option from 'Settings', delete the loglevel.json file that was created in step 2.

HOW TO SEARCH MUSIC

When you open the panel it will immediately trigger a blank search which will reorder the entire music library by newest release first. You can then either:

- Enter keyword(s) in the search bar and press enter.
- And/or Apply or remove filters.

HOW TO APPLY FILTERS

With each search, available filters will update depending on the results of the previous search.

To add a filter, open the filter pane by clicking the filter icon. The filters are listed in a hierarchy. The symbol ">" indicates that an item is expandable. Expanding reveals a more granular level of that filter. To apply a filter, simply check the box to the right of the filter name.

Take note: Applying a filter triggers a new search and refreshes the list of additional filters that can be applied to your search results.

WHAT DO I SEE IN MY SEARCH RESULTS

Your search results will show you a view of 20 tracks maximum at a time. If the search has generated more than 20 track results then you can load more results using the 'Load more' button at the bottom of the search results. Clicking 'Load more' will load the next 20 tracks for your search.

The display for each track shows the following: album cover, track title, track duration, track description, track ID and a download button.

If you click on the album cover it will play the track best suited for your search. Clicking on the track ID will trigger a new search for the album ID (catalogue number), and reveal all of the other tracks on that album. By clicking on the download button, you can either download the best version of the track or all edits, versions and stems, depending on the setting selected under 'download behaviour'.

Please remember to login to download a track.

Each track in the search result may have several versions depending on the search executed. Clicking on either the track title or the versions tab will expand the item, revealing the full description, the composer(s), associated society, and publisher of the track. Feel free to listen and/or download any version of the track.

WHAT ARE THE PLAYLISTS AVAILABLE?

THEMED PLAYLISTS CURATED BY US

When opening the playlists page, a blank search for themed playlists is triggered. Search results load 20 themed playlists at a time, in alphabetical order. At the bottom of the search result there is a 'Load more' button that will load the next 20 themed playlists.

When clicking on the download button, you will download the entire playlist. A playlist can be expanded to show the individual tracks by either clicking on the playlist name or by expanding the tab. When expanded, you can listen and/or download (if logged in) individual tracks within that themed playlist.

MY PLAYLISTS

In this section, you can find the personal playlists you have created, as well as playlists that have been shared or collaborated with you. 'My Playlists' may contain tracks, albums and other saved playlists.

REPORTING AN ISSUE

By clicking on 'Report an issue', you will see instructions on how to report an issue including the location of log files.

Send an email to the address specified with your contact details, a detailed description of how

to recreate the issue (screenshots or a screen recording are very helpful) and attach the log file.

NETWORK CONFIGURATION

In order for the panel to operate, it requires an active Internet connection, and access to certain URLs through any firewalls.

Listed below are the URLs required and their purposes.

Authentication:

<https://login.api.universalproductionmusic.com>, port 443

<https://users.api.universalproductionmusic.com>, port 443

Searching for tracks and playlists:

<https://cloud1.search.universalproductionmusic.com>, port 443

Downloading tracks and playlists:

<https://download.music.cdn.unippm.com>, port 443

Geo-location to refine search results:

<https://www.googleapis.com/geolocation/v1/geolocate>, port 443

<https://maps.googleapis.com/maps/api/geocode/json>, port 443

Checking for new updates:

<https://adobeppp.uppm.com/prod/latestversion>, port 443

Cue Sheet helper <https://www.cuesheethelper.com>, port 443

PROXY CONFIGURATION

The panel allows the user to specify a proxy server when installed in an environment where it is required, such as corporate offices.

To use a proxy server, open the settings screen and enter the address and port of the server, as well as the protocol it uses. The address can be an IP address, or domain name if one has been configured in your environment.

For example: 'http://proxy.internal:8128' is a valid format to enter.

To disable the proxy, simply delete the text from this field.